
Higher Education Institution**DIPLOMA SUPPLEMENT**

The Diploma supplement is issued pursuant to Article 32a of the Higher Education Act (Uradni list RS (Official Gazette of the Republic of Slovenia), No. 119/06 – officially consolidated text), regarding the Convention on the Recognition of Qualifications concerning Higher Education in the European Region (Uradni list RS – Mednarodne pogodbe (International Treaties), No. 14/99) and recommendations of the European Commission, Council of Europe and Unesco/Cepes. It is issued for the reasons of transparency and recognition of acquired qualifications (diplomas, degrees, certificates etc.). It contains the information on the higher education qualification, type and level of the qualification, study programme and the results gained by the holder of the qualification, the supplement being its integral part. It may not contain value judgements, statements on equivalence or suggestions about the recognition of higher education in other countries. All eight headings must be completed. Reasons must be explained for not providing certain pieces of information.

1 Information identifying the holder of the qualification

- 1.1 Name
- 1.2 Surname:
- 1.3 Date and place of birth:
- 1.4 Registration number of student in a higher education institution:
- 1.5 Date of graduation

2 Information on the higher education qualification

- 2.1 Name of the qualification and the obtained academic or professional title in the original language:
- 2.2 Field of study, study programme, option:
- 2.3 Name of the degree granting higher education institution in the original language:
- 2.4 Legal status of the higher education institution:
- 2.5 Language(s) of instruction:

3 Information on the type and level of the qualification

- 3.1 Type and level of qualification:
- 3.2 Official length of the study programme:
- 3.3 Access requirements:

4 Information on the contents and results gained

- 4.1 Mode of study:
- 4.2 Main components of the study programme and the study requirements:
- 4.3 Study programme details:
- 4.4 Student's study and diploma results:
- 4.5 Grading scale:
- 4.6 Average grade:

5 Information on the function of the qualification:

- 5.1 Access to further study:
- 5.2 Professional status:

6 Additional information

- 6.1 Additional information:
- 6.2 Sources of additional information:

7 Certification of the supplement:

- 7.1 Date:
- 7.2 Signature:
- 7.3 Official capacity:
- 7.4 Stamp:

8 Information on the Higher Education System in the Republic of Slovenia

Higher education in Slovenia is regulated by the Higher Education Act (Uradni list RS, No. 119/06 – officially consolidated text). The consolidated text consists of the Higher Education Act (Uradni list RS, No. 67/93) and its changes and amendments published in Uradni list RS, Nos. 99/99, 64/01, 100/03, 63/04 and 94/06.

Higher Education Institutions

The studies are provided by public and private universities and their members – faculties, art academies and professional colleges. Private faculties and art academies as well as public and private professional colleges may be organised also as independent higher education institutions. Universities, faculties and art academies may provide all types of study programmes, while professional colleges may provide, as a rule, the first-cycle professional study programmes, but also the second-cycle programmes when meeting certain special requirements.

Pre-reform study programmes

According to the regulation in force before the Act Amending Higher Education Act (Uradni list RS, No. 63/04), the higher education system offered two types of undergraduate study programmes *academic study programmes*, of 4 to 6 years' duration, and *professional study programmes*, of 3 to 4 years' duration. The postgraduate study programmes before the reform were: *specialisation study programmes*, of 1 to 2' years duration, *master of science or arts study programmes*, of 2 years' duration, and *doctoral study programmes*. The latter last 4 years after the completed academic studies or 2 years after the completed master study programme. *Credit system of studies* (ECTS) has been compulsory since 2002. Studies are organised as full-time or part-time studies.

Access requirements

Access to academic study programmes is still open to holders of the *matura* certificate, the *final examination* certificate, obtained prior to 1 June 1995, or the *vocational matura* certificate, obtained in or after the academic year 2001/2002 plus an *additional examination* in one of the general *matura* subjects. Access to higher professional study programmes is open to holders of the *matura* certificate, the *vocational matura* certificate or the *final examination* certificate of the four-year higher secondary or equivalent programme. Access to specialisation study programmes is open to holders of the *diploma obtained in an academic or higher professional study programme*. Access to masters' study programmes is open to holders of the *diploma obtained in academic study programme*, exceptionally and subject to certain additional requirements also to holders of the *higher professional diploma*. Access to doctoral studies is open to holders of the *diploma in academic study programmes or to holders of the masters' study programme diploma*.

Transfer. Transfers between academic study programmes and higher professional programmes as well as between short-cycle higher education and higher professional or academic study programmes are possible when meeting the requirements prescribed by the criteria of the Council of the Republic of Slovenia for Higher Education and by individual study programmes. Transfers between the specialisation study programmes and masters' programmes in science/arts are possible, too.

Qualifications, professional and academic titles. Graduates shall acquire a *diploma* and a *professional or academic title* determined in accordance with the Professional and Academic Titles Act (Uradni list RS, No. 83/03 – officially consolidated text). The typical professional title for the graduates of academic study programmes is *univerzitetni diplomirani...*, while the graduates in technical, teacher training and art studies acquire the title *univerzitetni diplomirani inženir ... , profesor... , akademski...* The graduates of medicine, dental medicine, pharmacy and veterinary medicine acquire professional titles *doktor medicine, doktor dentalne medicine, magister farmacije, doktor veterinarske medicine*. A graduate of higher professional studies acquires the professional title *diplomirani ... or diplomirani inženir ...* Graduates in post-graduate study programmes acquire the professional title *specialist ...* and academic titles *magister znanosti/umetnosti* and *doktor znanosti*. All professional and academic titles are published in Uradni list RS, Nos. 22/99, 33/99, 57/99, 10/00, 12/01, 47/02 and 50/05. Professional and academic titles acquired abroad may be used if the diploma demonstrating the acquirement of the title is recognised in the Republic of Slovenia.

Post-reform study programmes

Act Amending the Higher Education Act (Uradni list RS, No. 63/04) and Act Amending the Higher Education Act (Uradni list RS, No. 94/06) represent the legal framework for the introduction of the three-cycle higher education in accordance with the Bologna declaration. The *first cycle* study programmes are *academic and professional study programmes*. Their duration is determined by years (three to four years) and credit points (180 to 240 CP). 60 credit points may be obtained per study year, 1 credit point consists of 25 to 30 hours of a student's work; there are from 1500 to 1800 hours per year in total. The *second cycle* study programmes are *masters' study programmes* (masters' professional degree). They consist of 60 to 120 credit points and last from one to two years. The duration of an individual masters' study programme must be planned with regard to the duration of the first cycle study programme. The total duration in the same field of study must not exceed five years (3+2, 4+1). The second cycle study programmes include also *single cycle masters' study programmes*. They are formed for studying professions regulated by the EU

directives or the legislation of the Republic of Slovenia. Where not determined differently by the EU directives, these programmes are of five years' duration and consist of 300 credit points. The *third cycle* is one type of a study programme: *doctoral study programmes*. It lasts for three years, study requirements consist of 180 credit points, two thirds of which shall be acquired by research. The degrees in all three cycles can be formed as *joint degrees*. Higher education institutions may organise and provide *supplementary study programmes* as a form of lifelong learning. Studies are organised as full-time or part-time studies.

Access requirements. Access requirement to academic and single cycle masters' study programmes is the *matura* examination, *final examination* prior to 1 June 1995, or the *vocational matura* examination plus an *additional examination* for one general *matura* subject. Access requirement to higher professional study programmes is the *matura* examination, the *vocational matura* examination or the *final examination* under the four-year secondary school or equivalent programme. The general access requirement for masters' study programmes is a completed *first cycle study programme*. Specific access requirements are determined by individual study programmes. Study programmes from corresponding fields of study must be determined, while candidates who graduated from other fields of studies are required to acquire from 10 to 60 additional bridging credit points, depending on the difference between the fields of studies. The general access requirement to doctoral study programmes is a completed *second cycle study programme*.

Transfer. Transfers between study programmes of the same cycle as well as between short-cycle higher education and first-cycle study programmes are possible when meeting certain requirements.

Qualifications, professional and academic titles. Graduates are granted the *diploma* and the *professional or academic title* determined in accordance with the Professional and Academic Titles Act (Uradni list RS, No. 61/06). The typical professional titles of graduates of first cycle study programmes are *diplomirani ... (UN)* and *diplomirani (VS)*. Graduates of the second cycle masters' study programme shall acquire the professional title *magister*, while graduates in technical, teacher training and art studies acquire the title *magister inženir ...*, *magister profesor ...*, *magister akademski ...*. The graduates of medicine, dental medicine, pharmacy and veterinary medicine acquire professional titles *doktor medicine*, *doktor dentalne medicine*, *magister farmacije*, *doktor veterinarske medicine*. The completed doctoral study programme results in the diploma and obtained academic title *doktor znanosti*. All professional and academic titles are published in Uradni list RS. Professional and academic titles acquired abroad may be used if the diploma demonstrating the acquirement of the title is recognised in the Republic of Slovenia.

Study programmes adopted before the 2004 Act entered into force, are progressively reformed; the last enrolment is foreseen for the academic year 2008/09, the studies must be completed by the end of the academic year 2015/16 at the latest. Study programmes adopted after the 2004 amendments, are being introduced gradually; the process is to be completed by the academic year 2009/10.

Relations between the pre-reform and post-reform types of study programmes are stipulated by the Act and the Decree on the Introduction and Use of the Standard Classification System of Education and Training (Uradni list RS, No. 46/06), as follows:

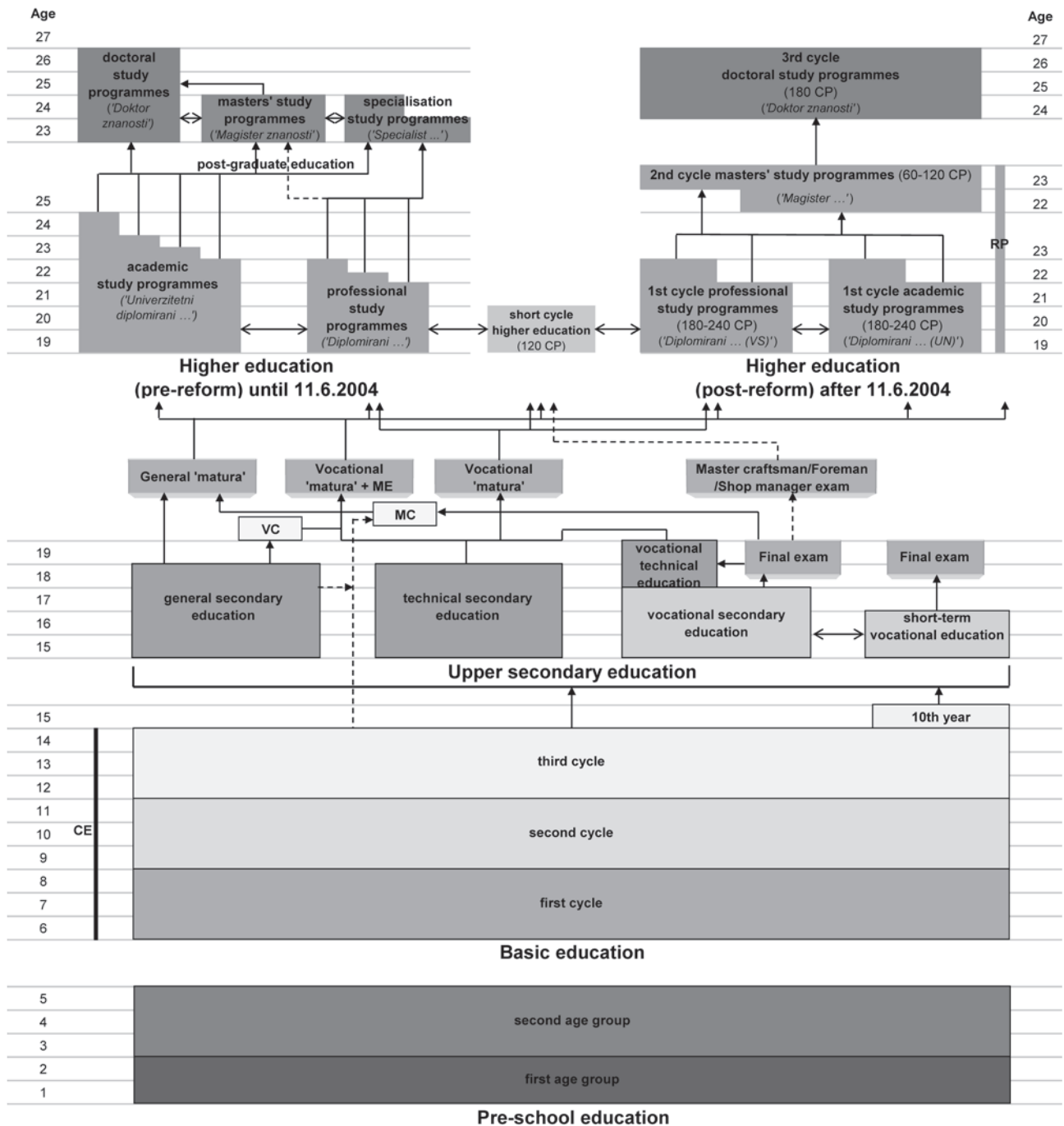
Type of study programme pre-reform	Level	Type of study programme post-reform
Professional study programmes	6/2	Professional study programmes (1 st cycle) Academic study programmes (1 st cycle)
Specialisation upon completing professional study programmes Academic study programmes	7	Masters' study programmes (masters' professional degree, 2 nd cycle)
Specialisation upon completion academic study programmes Masters' degrees in science/art	8/1	
Doctoral study programmes	8/2	Doctoral study programmes (3 rd cycle)

Graduates of the study programmes adopted before the reform may continue their studies in the second or third cycle study programmes pursuant to the Act Amending the Higher Education Act (Uradni list RS, No. 94/06) and transfer criteria determined by the Council of the Republic of Slovenia for Higher Education.

Quality assurance

Quality of higher education institutions and study programmes is assured by accreditation and internal and external evaluation procedures. The accreditation of higher education institutions and study programmes is the responsibility of the Council of the Republic of Slovenia for Higher Education since 1994, while the conduct of external evaluation procedures since 2006. Internal evaluation procedures are the responsibility of higher education institutions. Criteria for their conduct were formed together with the Higher Education Quality Assessment Commission established in 1996.

The Structure of Education in Slovenia



Legend: CE - compulsory education RP - long non-structured masters' study programmes (e.g. EU regulated professions)
 ← general access ← - - - - access under certain conditions CP - credit point according to ECTS ('Diplomirani ...') - awarded title
 ↔ possibility of transfer MC - 'matura' course VC - vocational course ME - additional exam in one 'matura' subject

Instructions on the completion:

8 Information identifying the holder of the qualification

Enter the name and surname of a graduate, date and place of birth as entered in the records referred to in Article 81 of the Higher Education Act, registration number and date of graduation.

9 Information on higher education qualification

2. 1 Enter the name of the granted document and the academic or professional title as well as its abbreviation published in *Uradni list RS* pursuant to the Professional and Academic Titles Act.

2. 2 Enter the field of studies, official name of the study programme, if the programme is divided in options or modules, enter them too; add the information on the date when the study programme was adopted (and amendments thereto), and the date of opinion or consent of the Council of the Republic of Slovenia for Higher Education.

2. 3 Enter the official name of the higher education institution issuing the diploma, its abbreviated name and head office address.

2. 4 Enter the status of the higher education institution: public, private with concession granted by the state, private.

2. 5 Enter the languages of instruction in which the study was provided.

10 Information on type and level of the qualification

3.1 Enter the type and level of qualification. For the study programmes adopted before 11 June 2004, enter one of the following: professional study programme, academic study programme, specialisation study programme, master of science study programme, doctoral study programme.

For the study programmes adopted after 11 June 2004, enter one of the following:

- first cycle: professional study programme, academic study programme,

- second cycle: masters' study programme, uniform masters' study programme,

- third cycle: doctoral study programme.

3.2 Enter the official duration of the study programme in years and credit points.

3.3 Enter access requirements, criteria for selection of candidates in case of enrolment limitations and access requirements through transfer criteria.

11 Information on the contents and results gained

4.1 Enter the organisation of the studies: full-time or distance.

4.2. Describe the main parts of the study programme and requirements and express them in terms of credit points (in individual parts, explain how much time is devoted to individual important parts of the programme, e.g. to lectures, tutorials, seminars, practical education, exams, seminar papers, diploma examination etc.)

4.3 and 4.4 Provide a detailed description of the study programme (syllabus, number of hours in individual courses, credit evaluation, knowledge, skills and competences acquired by a programme etc.), information on the student's study results in exams and other programme requirements, as well as other potential student's achievements (important seminar papers, presentations, products, diploma papers, awards, prizes etc.; possible mentors' name) with the indicated full name and address of the institution, where they were acquired. Do not enter failing grades.

4.5 Enter the method of assessment of student's requirements, present the grading scale and explain the meaning of individual grades.

4.6 Enter the average grade of the student calculated as the mean value of grades in all completed requirements graded on the scale from 1 to 10. The calculation shall include neither failing grades nor the grade of the thesis or diploma examination. The latter shall be entered separately. Average grades may be demonstrated also by the individual programme parts (lectures, tutorials etc.).

12 Information on the function of the qualification

5.1 Indicate the types of study programmes where the qualification represents the access requirement.

5.2 List typical jobs where the diploma holders are typically employed.

13 Additional information

6.1 Add any relevant information on the study programme not yet entered under the preceding headings but important for the evaluation of the programme.

6.2 Enter the addresses of the university, faculty, department etc. which may provide further information, their telephone numbers, e-mail addresses, web addresses etc., and the address of the ENIC/NARIC centre.

14 Certification of the supplement:

7.1 Enter the date of issue of the diploma supplement.

7.2 Enter the name and surname of the person authorised to sign the supplement.

7.3 Enter the official capacity of the person authorised to sign the supplement.

7.4 Verify the authenticity of the document by the stamp.