

A SUPPLEMENT TO A DIPLOMA THESIS

A supplement to a diploma thesis is issued on the basis of the 19th article of the Legislation of the higher vocational education (Official Gazette of RS, no. 86/2004) and by considering the Convention of acknowledging higher educational qualifications in the European region (Official Gazette of RS-International contracts, no. 14/99) as well as the recommendations of the European Committee, the European Council and Unesco /Cepes.

A supplement to a diploma thesis is a document enclosed to a higher vocational or higher educational diploma thesis which serves as a support for an easier understanding of the person's qualifications in the sense of acquired knowledge and skills. Europass supplement to a diploma thesis does not replace the original diploma thesis.

In a supplement to a diploma thesis the individual study process of a graduate is presented. It provides a thorough review of the qualifications and study programmes in higher or higher education and is an important support for an easier evaluation and acknowledgement of a diploma thesis.

In eight chapters it summarises information about a graduate, acquired education (including a level of education), details about the contents of the study programme and the graduate's success, it provides information about the possibilities for further education and employment as well as a description of the educational system in Slovenia. It is an individual document, which means that it is prepared for each individual differently according to the subjects and exams that he/ she passed.

A supplement to a diploma thesis is a part of the Europass folder and is issued by a higher vocational school where a graduate has successfully completed his/ her studies. It has to be entirely filled in by the school and is conferred at the same time as the graduation certificate in the Slovene language as well as in one of the official languages of the European Union.

Any evaluation judgements, declarations of equivalency or suggestions for acknowledging the higher vocational education in other countries cannot be written in the supplement to a diploma thesis.

1. Information about a graduate

1.1 Name

1.2 Surname

1.3 Date and place of birth

1.4 Inscription number of a student at a higher school

2. Information about a higher qualification

- 2.1 Name of a document and professional title
- 2.2 Field of study, study programme, module
- 2.3 Name of a higher vocational institution which conferred a graduation certificate
- 2.4 Legal status of a higher vocational institution
- 2.5 Learning language

3. Information about the level of the educational qualification

- 3.1 Degree of the educational qualification
- 3.2 Duration of the study
- 3.3 Application conditions

4. Information about the study programme and a graduate's success

- 4.1 Mode of study
- 4.2 Main contents of a programme and student's obligations
- 4.3 Information about a study programme
- 4.4 Student's success at the study and the diploma thesis
- 4.5 Assessment scale
- 4.6 Average grade

5. Information about the possibilities for further education and employment

- 5.1 Possibilities for further study
- 5.2 Possibilities for performing a profession

6. Additional information

- 6.1 Additional information
- 6.2 Sources of further information

7. A signature of an authorised person and an official stamp

- 7.1 Date
- 7.2 Signature
- 7.3 Official position
- 7.4 Official stamp

8. Information about the educational system in the Republic of Slovenia

The higher vocational education in the Republic of Slovenia is regulated by the Legislation of the higher vocational education. It has been effective as

from 5th August 2004. It is undergraduate study. After completing the study of a higher vocational education it is possible to continue the study with specialisation or advanced study in the same level.

After completing the higher vocational education programmes a person obtains a title of professional qualification which is defined by the Legislation of professional and scientific titles (Official Gazette of RS, no. 61/2006).

An individual can apply for a higher vocational study programme if he/ she passed the matura or the vocational matura final exam or a final exam after a four-year secondary school or any other equivalent educational programme, or if he/ she has passed a Master craftsman/ Foreman/ Shop manager exam, has three-year working experiences and has passed a test from the following subjects: Slovene language and literature and mathematics or a foreign language in the extent determined for a vocational matura exam in the secondary school education.

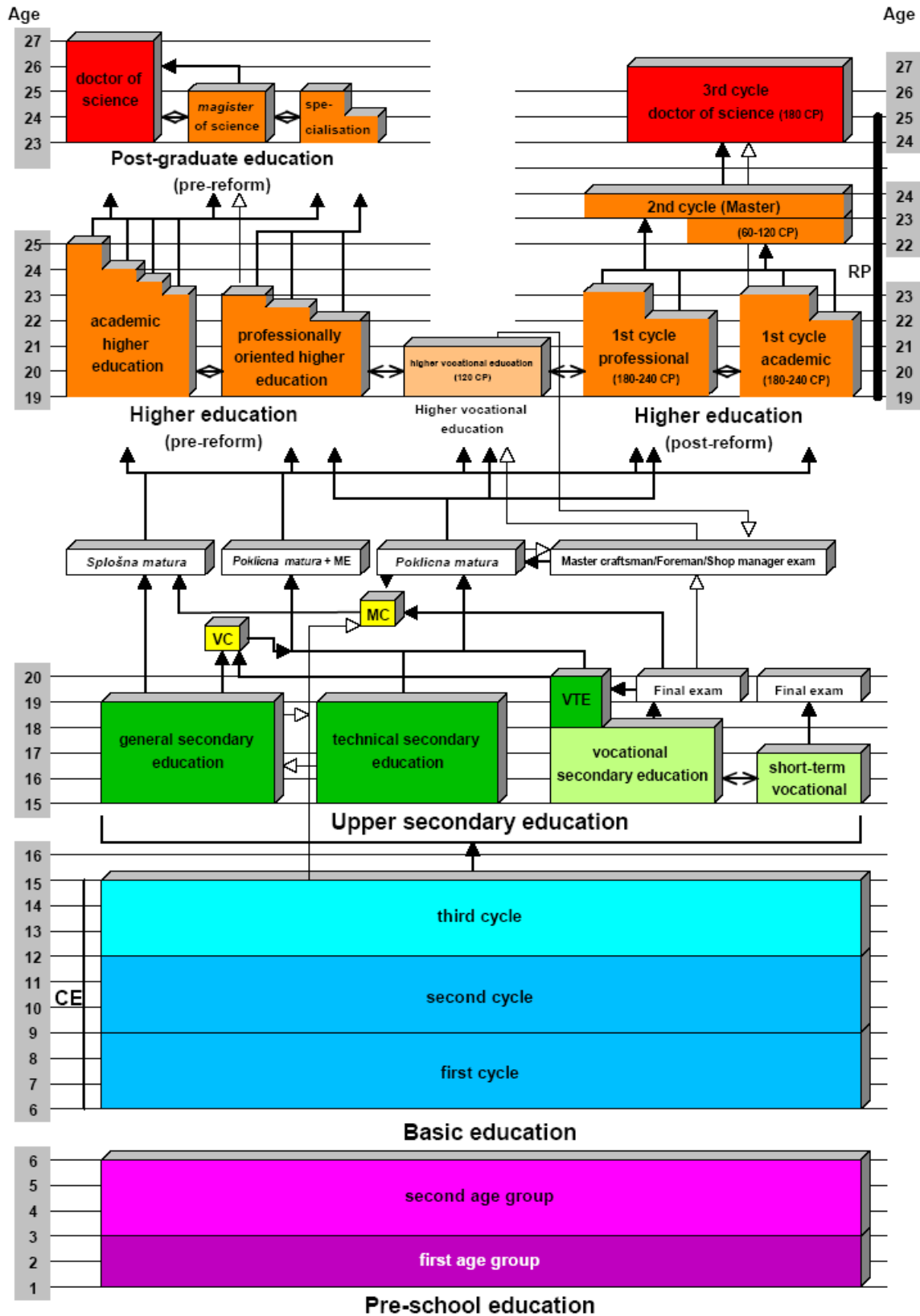
Students complete the study with a diploma thesis.

After completing a higher vocational study a diploma thesis enables individuals to start a job or to continue a post-graduate study at higher education professional study programmes, where a study principally lasts for three years. A professional title with a definition of a particular profession is written in the graduation certificate after successfully completing the study.

A transition from a higher vocational to a higher educational professional study is under certain conditions possible in both directions.

A higher vocational study enables a student to obtain 120 credit points (CP) according to the European credit system (ECTS).

The Structure of the Education System in Slovenia 2006/07



Legend: CE - compulsory education RP - study programmes according to EU directives (regulated professions) CP - credit points
 ← general access ← access under certain conditions VTE - vocational-technical education VC - vocational course
 ↔ transfer MC - matura course ME - additional exam in one matura subject

Instructions for filling in the form

1. Information about a graduate

Write the name and surname of a graduate, the date and place of birth as written in the records according to 51st article of the Legislation of the higher vocational education and the inscription number of a student.

2. Information about a higher vocational qualification

2.1 Write the name of the conferred document and the name of a professional title as well as its abbreviation issued in the Legislation of professional and scientific titles (Official Gazette of RS, no. 61/2006).

2.2 Write the field of study, the official name of a study programme and modules if the programme is divided into different modules; add when the programme was adopted (amended, changed) and when it was verified by the Professional Council of the RS for vocational and professional education and training.

2.3 Write the official name of a higher vocational institution which conferred a graduation certificate, its abbreviated name and its headquarters.

2.4 Write the status of a higher vocational institution: public, private with a concession from the state, private.

2.5 Write learning languages used to implement the study.

3. Information about the level of the educational qualification

3.1 Write the level of educational qualification: undergraduate (advanced study).

3.2 Write the official duration of the study in years and semesters.

3.3 Write the conditions for an application, criteria for selecting the candidates in the case of a limited inscription and the application conditions according to the transition criteria.

4. Information about the study programme and a graduate's success

4.1 Write how the study has been organised: full-time, part-time or corresponding.

4.2 Describe the main contents of a programme and determine a credit evaluation (define hours or parts of a particular content- how much time is intended for a particular important content of a programme, for example lectures, practice, seminars, practical training), also define student's obligations (exams, written seminar work, practice, a diploma exam, etc.).

4.3 in 4.4 Present in detail the study programme (curriculum, number of hours for a particular subject, credit evaluation, etc.), the information about a student's success in exams and other obligations from the

programme as well as eventual other student's achievements (more important written seminar work, performances, products, a diploma thesis, awards, recognition, etc.).

4.5 Write how student's obligations are assessed, present the assessment scale and explain what a particular grade means.

4.6 Write a student's average grade calculated as the middle value of the grades obtained from all the obligations assessed by the grades from 1 to 10. When calculating do not take into consideration the grade of a diploma thesis or a diploma exam. This grade is written separately. Average grades can also be shown for a particular content of a programme (lectures, practice, projects,...)

5. Information about the possibilities for further education and employment

5.1 Write which types of study programmes a graduate can continue his/her further study on.

5.2 List distinctive possibilities of employment which can be performed with the acquired graduation certificate.

6. Additional information

6.1 Add any information about a study programme which has not been yet written in the previous chapters and is important for the evaluation of the programme.

6.2 Write the addresses where additional information can be obtained, the telephone numbers, email addresses, websites, etc.

7. A signature of an authorised person and an official stamp

7.1 Write the date when a supplement to a diploma thesis was issued.

7.2 Write the name and surname of a person authorised to sign the supplement.

7.3 Write the official position of a person authorised to sign the supplement.

7.4 Confirm the authenticity of the document with the official stamp.

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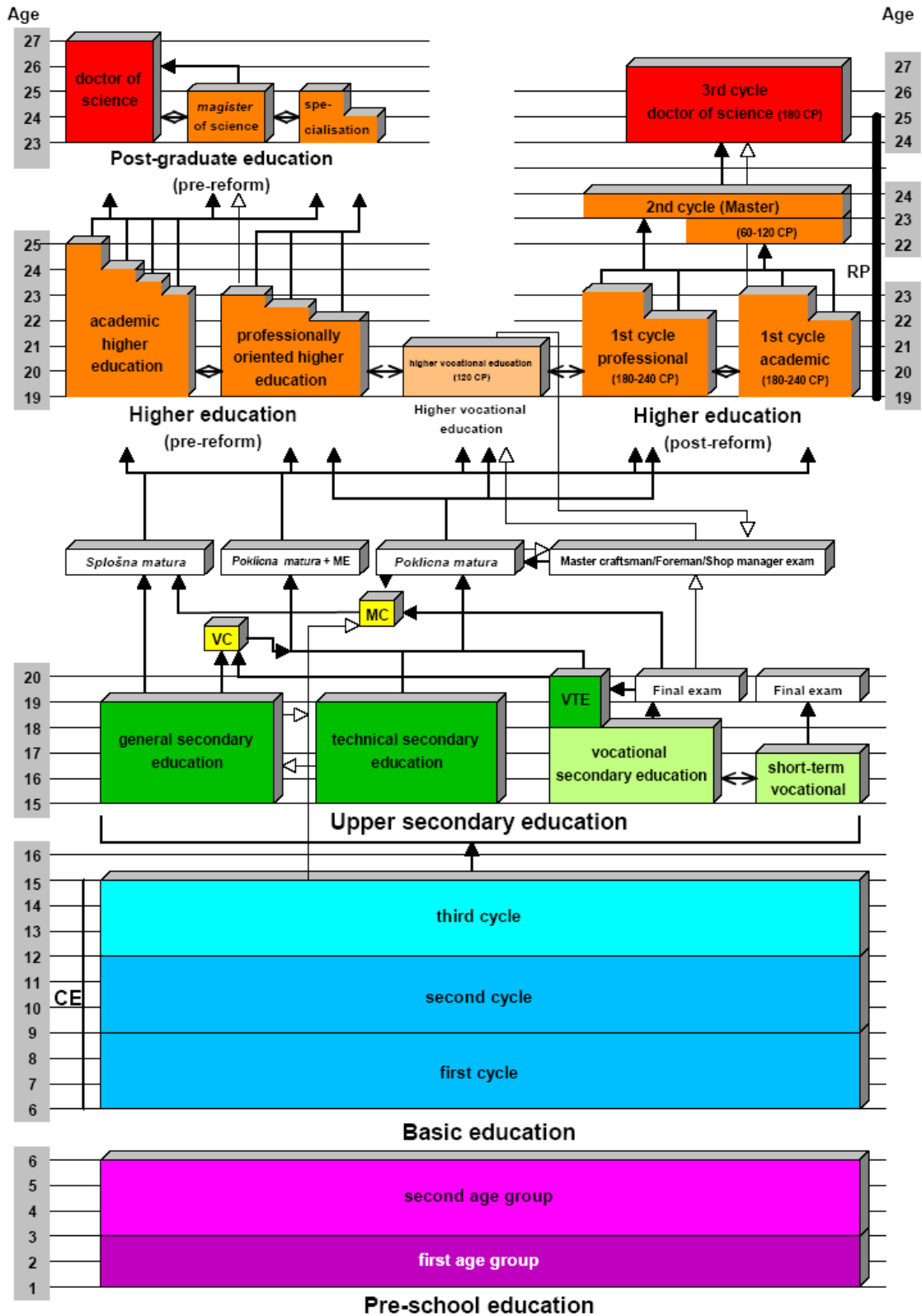
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